

BOARD MEETING MINUTES
SHHA Monthly Board Meeting May 11, 2022, at 7:00 PM

Prepared by Betsy Rodriguez

1. CALL TO ORDER: The monthly SHHA Board Meeting was called to order by the President at 6:57 PM at the SHHA office (in person). A quorum was present.
2. ROLL CALL: (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Roger Hagengruber	X			David Crossley	X			Susan McCasland	X		
Vice President – Dale Arendt	X			Elizabeth Edgren	X			Kathleen McCaughey	X		
Secretary – Martin Kirk	X			Tracey Goodrich	X			Hugh Prather	X		
Treasurer – Randy Tripp	X			Robert Hare	X			Bob Thomas	X		
Joe Boyce	X			Fenton McCarthy			X	Rick Thomson	X		

Guest(s): Marlene Flor and Kristin Vyhnaal.
 Marlene and Kristin were welcomed to the meeting.

3. APRIL MEETING MINUTES APPROVAL: The April 13, 2022, Board Meeting Minutes were emailed to the Board on April 28, 2022. A motion was made and seconded to approve the minutes.

Motion: To approve the April 13, 2022, Board Meeting Minutes.
 Approved - Unanimous 2022-5-11-1 GEN

4. OFFICER REPORTS:

a. **President (Roger Hagengruber):**

- (1) Consent agenda: It was discussed at the Executive Committee that a consent agenda be brought to the Board for consideration. A consent agenda groups the routine, procedural, information and self-explanatory no-controversial items typically found in an agenda. These items are then presented to the board in a single motion for approval. This will help streamline meetings and allow the focus to be on current issues and/or discussions. A motion was made and seconded.

Motion: To approve using the consent agenda hence forth at Board meetings.
 Approved - Unanimous 2022-5-11-2 GEN

- (2) Attorney: Our SHHA attorney has confirmed that she will no longer be practicing law after the end of the year. We will be arranging a meeting with a potential candidate for the SHHA attorney position. If any Board member is interested in attending the meeting, please contact Roger.
- (3) Bylaws Review: We are planning on scheduling a meeting sometime in June. We will have our bylaws reviewed by our new SHHA attorney for their opinion before scheduling our June meeting. There may be some extensive modifications in grammar, verbiage, and other areas as well. We will review and discuss any revisions at our July or August Board meeting. If the revisions are substantial enough, we may want to schedule an SHHA special

meeting of the membership to approve the changes to the bylaws, otherwise it will wait until the next annual meeting.

b. **Vice President (Dale Arendt):** No Report.

c. **Secretary (Martin Kirk):**

(1) The April 13, 2022, Board Meeting Minutes were distributed via email on April 28, 2022.

(2) The May GRIT was approved on April 19, 2022.

d. **Treasurer (Randy Tripp):**

(1) The April financial reports were emailed to the Board for review on May 6, 2022. A motion was made and seconded to accept the April financial reports as distributed.

Motion: To accept the April 2022 financial reports as distributed.

Accepted - Unanimous

2022-5-11-3 FC

(2) Website Upgrade: This is on hold until the statement of work is completed by Susan McCasland, C&P Chair.

(3) Sandia Heights Resident Guide and Directory Distribution: Discussion was held between Susan McCasland, C&P Chair and Randy regarding issues with the directories not being delivered to the homeowners addresses we have on record. Board discussion was held. The CS&M Committee and C&P Committee will get together, along with the office staff, to see what can be done to help with this issue.

5. COMMITTEE REPORTS:

a. **Architectural Control Committee (ACC) (David Crossley):**

(1) The April 20th and May 4th minutes were emailed to the Board.

(2) ACC application approvals for April: 32

(3) GRIT article for the May issue: None.

(4) Committee Membership: 8 members. Michael Pierce has resigned from the Committee effective April 20th. Jim Stewart joined the ACC at the May 4th meeting.

(5) We have a legal action in progress.

(6) Request for EC/Board Action: None.

(7) **David Crossley:** Will submit a GRIT article on sheds. **Action Item Open.**

(8) **David Crossley:** Will submit a GRIT article that will summarize some of the actions dealing with the most egregious violations. **Action Item Open.**

b. **Covenant Support Committee (CSC) (Bob Thomas):**

(1) A meeting was held on May 3rd.

(2) As of May 3rd, 3 files have been closed.

a. 2 – Trash Bins

b. 1 – Not valid

(3) As of May 3rd, there are currently 11 complaint files open.

(4) GRIT article(s) for the May issue: Advanced Treatment Septic Systems & Other Issues Related to Replacing A septic System in Sandia Heights by Stan Davis, CSC member; Summer Is Coming – and So Are the RVs

(5) Committee Membership: 8 members.

(6) Request for EC/Board action: None.

- c. **Community Service & Membership Committee (CS&M) (Elizabeth Edgren):**
- (1) The Committee met on April 27th; minutes were email to the Board on May 3rd.
 - (2) GRIT article(s) for the April issue: "Save the Date" for Membership Appreciation Day
 - (3) Committee Membership: 3 members. Hugh Prather resigned his position with us. We are in need of more members.
 - (4) CS&M member event: The event is scheduled for June 5th from 1 pm – 4 pm. A flyer will be included in the next utility bill announcing the event. We are looking for volunteers from committees or the Board for about 1 hr. Please contact Elizabeth if you are interested in volunteering.
 - (5) Request for EC/Board action: Renters’ access to benefits. A motion was made and seconded. No discussion was held.

Motion: That the Board approve unified, updated Renters Access to Benefits policy, superseding previous versions.

Approved - Unanimous

2022-5-11-4 CS&M

- d. **Communications & Publications Committee (C&P) (Susan McCasland):**
- (1) There was no meeting held in April.
 - (2) The layout for the June 2022 GRIT is in process.
 - (3) GRIT articles for the May issue: Ranger Finds Poop Bag Every 466 Feet (or 2.5 Minutes of Hiking) on Colorado Trail + A Poop Bag Tip (reprint) and Gestures of Support for Ukraine. Good job, committees (esp. Environment & Safety) in having so many May submissions! If you have a tip/hack or a fun fact or two, send them to Susan.
 - (4) Committee Membership: 5 members.
 - (5) Copyright letter: Last month the Board decided to wait and see if the copyright issue would come up again as some members believe the sender is just trolling for money without having actual copyright rights. Nothing has occurred in the past month (i.e., no follow-up letters/emails or requests). This issue will continue.
 - (6) Request for EC/Board action: None.
- e. **Environment and Safety Committee (E&S) (Joe Boyce)**
- (1) The April 26th minutes were emailed to the Board on April 29th.
 - (2) GRIT article(s) for the May issue: Fire prevention “lessons Learned” for Sandia Heights; WIDFIRE EVACUATION CHECKLIST; Wildfire Season is Here!; Nixle Emergency Information System; Elena Gallegos Area “Improvements”? Speak now or ...; Elena Gallegos Feasibility Study
 - (3) Committee Membership: 6 members.
 - (4) Elena Gallegos Open Space: Kathleen McCoughey, Hugh Prather, Vicki Teahan, and Valerie Rappaport were thanked for their efforts in putting together the survey that is on the website and was also sent in an email alert/blast. The Board was sent the results of the preliminary survey. The survey will be extended through June 10th. A summary of the results of the preliminary survey will be published in the June GRIT and the final survey results will be published in the July GRIT. A meeting was held at the SHHA office on May 4th at 10 am with representatives for the City of Albuquerque Open Space, Dave Simons, Colleen Langan-Roberts and Jim Sattler. A summary of that meeting was given to the Board and a presentation was passed around for everyone to view. This project is in the conceptual phase, they don’t have a budget yet, and it is probably two to three years out. The committee will continue to be engaged and report any progress to the Board. A letter of position will be drafted for review/approval sometime between June and possibly August. The letter will be distributed to the appropriate city/state officials and be published in a future GRIT newsletter.

f. **Nominating Committee (NC) (Dale Arendt):**

(1) Nominating Committee Strategy for 2022: We have six board members whose term will expire this year. We will try to encourage at least one third of the Board to serve an additional term and/or recruit new Board members. Mike Pierces' term expired in March; he will not serve a second term. We are looking at least five more opportunities within the course of this year. We need to be mindful that recruitment of Board members is not an October or November activity, this is a year-round process. Any opportunity given should be taken by all Board members to try to recruit new board members as well as committee members.

6. **UNFINISHED BUSINESS: Action Items from last Board Meeting:**

a. **Board:** Was asked to reach out to their neighbors and encourage them to become involved in their community by joining the Board. Anyone interested should contact Dale. **OPEN**

b. **Committee Chairs:**

1.) Inventory boxes of hardcopy documents in the office storage room. **Update:** Only approximately half a banker's box is pending review. Roger is still working on this. **OPEN**

c. **Elizabeth:** will email Roger and office comments/questions to be discussed and considered during the Bylaws Study Group sessions. **OPEN**

7. **NEW BUSINESS:** None.

8. **ACTION ITEMS RESULTING FROM THIS MEETING:**

a. **Joe Boyce:** will draft a position letter regarding the Elena Gallegos Open Space Project for review/approval. The letter will be distributed to the appropriate city/state officials. The letter will also be published in a future GRIT.

9. **ANNOUNCEMENTS:** None.

10. **NEXT MEETING:** The next Board meeting is scheduled for June 8, 2022, at 6:30 pm via Zoom meeting.

11. **ADJOURNMENT:** 8:20 pm.

Roger Hagenruber, President

Date

Martin Kirk, Secretary

Date

Signatures on file in the SHHA Office