

BOARD MEETING MINUTES
SHHA Monthly Board Meeting September 14, 2022, at 6:30 PM

Prepared by Betsy Rodriguez

1. CALL TO ORDER: The monthly SHHA Board Meeting was called to order by the President at 6:34 PM via Zoom Meeting. A quorum was present.
2. ROLL CALL: (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Roger Hagengruber	X			David Crossley	X			Susan McCasland	X		
Vice President – Dale Arendt	X			Elizabeth Edgren	X			Kathleen McCaughey	X		
Secretary – Martin Kirk	X			Tracey Goodrich	X			Hugh Prather	X		
Treasurer – Randy Tripp	X			Robert Hare	X			Bob Thomas	X		
Joe Boyce	X			Fenton McCarthy	X			Rick Thomson			X

Guest(s): Marlene Flor
 Marlene was welcomed to the meeting.

3. **CONSENT AGENDA APPROVAL:**
 - a. August Meeting Minutes Approval
 - b. Secretary’s Report
 - c. Treasurer – August Financial Reports
 - d. Architectural Control Committee (ACC) Report
 - e. Covenant Support Committee (CSC) Report.
 - f. Community Service & Membership (CS&M) Report.
 - g. Communications & Publications Committee (C&P) Report
 - h. Environment and Safety (E&S) Report

Discussion was held and clarifications were made regarding the consent agenda and the minutes/reports submitted. A motion was made and seconded that the September 14, 2022 Consent Agenda approval is for the Board members to approve the minutes and the reports that have been submitted to the Board thus far, leaving it open for each of the committee chairs to add material or to make amendments to material as they see fit.

Motion: That the September 14, 2022 Consent Agenda approval is for the Board members to approve the minutes and the reports that have been submitted to the Board thus far, leaving it open for each of the committee chairs to add material or to make amendments to material as they see fit.
 Approved - Unanimous 2022-9-14-1 GEN

4. **AUGUST MEETING MINUTES APPROVAL:** The August 10, 2022, Board Meeting Minutes were emailed to the Board on August 17, 2022 and is part of the Consent Agenda.
5. **OFFICER REPORTS:**
 - a. President (Roger Hagengruber):
 - (1) John Chavez/Sandia Heights Services (SHS): Several Board members met with John Chavez, President of Sandia Heights Services, and members of Sandia Heights Services staff today, Wednesday, September 14th at 3 pm. Sandia Heights Security reported that the rate for special requests for patrol from homeowners going on vacation has gone back

to about what it was before COVID. It was also reported that car break-ins and burglaries in Sandia Heights has decreased, although no statistics were given.

The main topic of discussion was to inform SHHA that through the national rescue plan, the county received money. Walt Benson, Commissioner for District 4, spoke with SHS, and a proposal was submitted for \$3.3 million dollars for the conversion of the water meters and the replacement of feeder lines in Sandia Heights. The conversion of the meters should start late spring or summer of 2023 and the replacement of the feeder lines should start in 2024. SHS will be sending out a bill stuffer with information about this project. It was suggested to Mr. Chavez that they submit an article for a future GRIT regarding this project. It was also suggested that they attend our annual meeting and give a presentation on this project.

- b. Vice President (Dale Arendt): No Report.
- c. Secretary (Martin Kirk):
 - (1) The August 10, 2022, Board Meeting Minutes were distributed via email on August 17, 2022.
 - (2) The September GRIT was approved on August 20, 2022.
- d. Treasurer (Randy Tripp):
 - (1) The August financial reports were emailed to the Board for review on September 8, 2022.

6. COMMITTEE REPORTS:

- a. Architectural Control Committee (ACC) (David Crossley):
 - (1) The August 17th and September 7th minutes were emailed to the Board.
 - (2) ACC application approvals for August: 27
 - (3) GRIT article for the September issue: None.
 - (4) Committee Membership: 7 members. We are in critical need of ACC members. If you know of anyone who is interested in joining the committee, please contact David Crossley or the office.
 - (5) We have a legal action still in progress.
 - (6) Request for EC/Board Action: None.
 - (7) **David Crossley:** Will submit a GRIT article on sheds. **Action Item Open.**
 - (8) **David Crossley:** Will submit a GRIT article that will summarize some of the actions dealing with the most egregious violations. **Action Item Open.**
- b. Covenant Support Committee (CSC) (Bob Thomas):
 - (1) A meeting was held on September 6th.
 - (2) As of September 5th, 7 files were closed.
 - a. 3 – Camper/RV/house trailer
 - b. 2 – Elm trees
 - c. 1 – Unshaded flood lights
 - d. 1 – Maintenance of property
 - (3) As of September 5th, there were 13 complaint files open.
 - (4) GRIT article for the September issue: Trouble with Tumbleweeds by Stan Davis, Resident and CSC member
 - (5) Committee Membership: 8 members.
 - (6) Request for EC/Board action: None.

- c. Community Service & Membership Committee (CS&M) (Elizabeth Edgren):
 - (1) The Committee met on August 31st; minutes were emailed to the Board on August 31st.
 - (2) GRIT article(s) for the September issue: Finding Like-Minded Folks
 - (3) Committee Membership: 3 members. We are in need of more members.
 - (4) Request for EC/Board action: None.
 - (5) Event(s): Dale asked for an update on any fall/winter event. Elizabeth said they were hoping to bring in a shredding or electronic hazardous household waste event but the companies that do these types of things charge a ridiculous amount of money for the privilege or just won't do it. There is no event scheduled for the fall, but contact has been made with the Outpost Ice Arena for an event sometime in March 2023.

- d. Communications & Publications Committee (C&P) (Susan McCasland):
 - (1) There was no committee meeting this month.
 - (2) The layout for the October 2022 GRIT is in progress. Submissions need to be in by COB September 12th.
 - (3) GRIT articles for the September issue: Hummingbirds, Xeriscape for a Desert-Friendly Yard, Monthly Fun Fact on UFO reports, 2023 SHHA Residents' Guide & Directory Deadline, Please Do Not Feed Wildlife, Keep Sandia Heights Looking Good, Some Submissions to the 2022 *Directory* Photo Contest, Photo Contest rules
 - (4) Committee Membership: 5 members.
 - (5) Copyright saga: Nothing new this month.
 - (6) Planning for a committee meeting in October

- e. Environment and Safety Committee (E&S) (Joe Boyce)
 - (1) The Committee met on August 30th; minutes were emailed to the Board on August 31st.
 - (2) GRIT article for the September issue: Sandia Heights Community Event: Tramway Trash Cleanup
 - (3) Committee Membership: 8 members.
 - (4) **Joe Boyce:** will publish a future GRIT article on understanding the rules of the road.
Action Item Open.
 - (5) State/Region Wildfire Plan is out now and there was a link in the minutes. If you would like a copy of it let me know (Joe Boyce).
 - (6) Trash cleanup: A notice of the trash cleanup scheduled for October 1st was published in the September GRIT. Another blurb will be published in the October GRIT.
 - (7) Elena Gallegos: There is a small group of residents lead by Vicki Teahan who are looking at hiring a legal firm. They have negotiated the cost of \$3,600.00 and are asking for donations. This cost would be to investigate if there is any viable legal foundation for any further action with regards to the contract the city had with the Academy. Discussion was held and it was concluded that personal contributions would be appropriate, and to encourage Vicki Teahan to write an article, to be published in the GRIT, explaining what they're proposing on doing and why they are soliciting contributions.
 - (8) Committee Chair: Joe Boyce's term on the Board will expire soon. He will not serve a second three-year term on the Board. Kathleen McCaughey has agreed to chair the committee starting February 2023.

- f. Nominating Committee (NC) (Dale Arendt):
 - (1) Update on Board Membership:
 - a. Board of Directors Fenton McCarthy and Roger Hagenruber: We have eight board members whose terms are expiring sometime between now and January 2023. We have two board members, Fenton McCarthy and Roger Hagenruber, whose first three-year terms on the Board will expire this month. They have agreed to serve a second three-year term. A motion was made and seconded to elect Fenton McCarthy

and Roger Hagengruber to a second three-year term on the Board effective September 13, 2022, through September 13, 2025. No discussion was held.

Motion: That the Board elect Fenton McCarthy and Roger Hagengruber to a second three-year term on the Board of Directors effective September 13, 2022, through September 13, 2025.

Approved - Unanimous

2022-9-14-2 NC

- b. Board Member/Covenant Support Committee (CSC) Chair: Bob Thomas will complete his term on the Board at the 2023 Annual Meeting. Since he is the chair of the CSC, we will need a Board member to chair this committee.
- c. Joe Boyce is needing to make a transition, his term on the Board will end in November 2022. Due to prior commitments, Dale Arendt will not be able to serve a second three-year term. His term on the Board will end in December 2022. With Bob Thomas leaving after the Annual Meeting in 2023, Joe Boyce's term ending in November and Dale's term ending in December, we will need three new members on the Board to fill these positions if we are going to keep the number of Board members right above the minimum required, per the Bylaws. We need to continue the efforts of recruiting new board members as well as committee members.

(2) GRIT article for the September issue: SHHA's Board of Directors Needs...YOU!

7. **UNFINISHED BUSINESS: Action Items from last Board Meeting:**

- a. **Board:** was asked to reach out to their neighbors and encourage them to become involved in their community by joining the Board. Anyone interested should contact Dale. **OPEN**
- b. **Joe Boyce and Roger Hagengruber:** will write/send a letter regarding the drag races in our community to District 4 County Commissioner, Bernalillo County Sherriff Dept., and to the NM State Police. **Update:** Kathleen McCaughey will write the letter. **OPEN**
- c. **Board:** review the Bylaws. Any comments, suggestions, corrections, or additions should be submitted to Roger and the office staff by the next board meeting, September 14th. **Update:** Comments/revisions were submitted. **CLOSED**
- d. **Board/Committee Chairs:** review the SHHA Policies & Guidelines for Board, Staff, and Committee Members and SHHA Rules and Regulations for the Association. Committee Chairs were asked to review them with their respective committees. Any revisions should be completed and sent to Roger and the office staff by the next board meeting, September 14th. **Update:** This has been extended until the next Board meeting in October. **OPEN**
- e. **Joe Boyce:** will contact Antonio Jaramillo, Bernalillo County Operations & Maintenance Dept. Mgr., to see if the county can schedule mowing the Sandia Heights area. **Update:** several attempts have been made with no success. **OPEN**

8. **2023 BUDGET:** A motion was made and seconded to move into Executive Session.

Motion: To move into Executive Session.

Approved - Unanimous

2022-9-14-3 GEN

Executive Session Started: 7:56 pm

Executive Session Ended: 8:13 pm

9. **NEW BUSINESS:** None.

- 10. **BOARD ACTION ITEMS RESULTING FROM THIS MEETING:** None.
- 11. **ANNOUNCEMENTS:** None.
- 12. **NEXT MEETING:** The next Board meeting is scheduled for October 12, 2022, at 6:30 pm via Zoom.
- 13. **ADJOURNMENT:** 8:13 pm.

Roger Hagenruber, President

Date

Martin Kirk, Secretary

Date

Signatures on file in the SHHA Office