

**BOARD MEETING MINUTES**  
**SHHA Monthly Board Meeting October 11, 2017 at 7 p.m.**

*Prepared by Betsy Rodriguez*

1. **CALL TO ORDER:** The monthly SHHA Board Meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. A quorum was present.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Joe Pappé	X			Carnie Abajian			X	Bob Thomas	X		
Vice President – Emily Rudin	X			Don Aunapu			X	Dick Wavrik	X		
Secretary – Bob Bower	X			Hugh Prather	X			Bill Wiley	X		
Treasurer – Woody Farber	X			Marion Simon	X						

Guest: Cheryl Iverson, David Colton and Martin L. Kirk

3. **SEPTEMBER MEETING MINUTES APPROVAL:** The September Board Meeting minutes were distributed via email on September 20, 2017. Motion to approve. Approved.
4. **OFFICER REPORTS**

a. **President (Joe Pappé):**

- (1) SHHA dissolution and Bylaws amendments were discussed. After consulting with legal counsel, the Executive Committee recommended not to dissolve the Association but rather modify the Bylaws. Discussion was held and a motion was made to proceed with the modifications to the SHHA Bylaws and to not consider dissolution.

Motion: That we proceed with the modifications of the SHHA Bylaws and not consider dissolution.

Approved. 2017-10-11-1 GEN

- (2) We need Board members to volunteer to fill Officer positions for the 2018 slate of Officers to be voted on at the December Board Meeting in accordance with the Bylaws. Please email Emily Rudin no later than October 25 if you would like to serve as an Officer or if you will continue to serve on the Board.
- (3) We have had a good response from SHHA residents; we have received numerous Statement of Interest forms and are still in the process of interviewing potential Board candidates.
- (4) The Annual Meeting date was discussed. A motion was made to schedule the Annual Meeting for February 17, 2018.

Motion: To schedule the Annual Meeting for February 17, 2018.

Approved. 2017-10-11-2 GEN

- (5) The procedures for the 2018 Annual Meeting will be reported at the November Board Meeting.
- (6) The Board responsiveness to member communications should be done in a timely manner.

b. Vice President (Emily Rudin):

- (1) The Annual Meeting Planning Subcommittee has met twice and will meet again October 16. The Subcommittee is making good progress in developing the Annual Meeting format, agenda, budget, and task list to present to the Board for its information at the November 8 Board Meeting.

c. Secretary (Bob Bower):

- (1) The minutes of the September Board Meeting were distributed via email September 20, 2017.

d. Treasurer (Woody Farber):

- (1) The September Financial Reports were emailed to the Board for review and acceptance. A motion was made to accept the financial reports as distributed.

Motion: To accept the September Financial Reports as distributed.

Approved 2017-10-11-3 FC

- (2) Woody is overseeing the updates to the 2018 SHHA Resident Guide and Directory which is ongoing.
- (3) The 2018 budget process has begun. The final budget will be presented to the Board at the December 13 Board Meeting.

5. COMMITTEE REPORTS

a. Architectural Control Committee (ACC) (Bob Bower):

- (1) The minutes of the September 20 and October 4 meetings were emailed to the Board.
- (2) ACC Application Approvals for September 2017: 12
- (3) GRIT Article for October Edition: Submission of “A Review of How the ACC Works” delayed until the November edition.
- (4) Committee Membership: stable at 7 members
- (5) Requests for EC and Board Action: None

b. Covenant Support Committee (CSC) (Dick Wavrik):

- (1) The minutes of October 3 meeting were emailed to the Board.
- (2) 6 violations are currently open.
- (3) 563 Black Bear Road - the Court vacated the Sept. 6, 2017 hearing on SHHA's motion for attorney fees and reset it for October 12, 2017. It also set the hearing on the proposed order regarding the Court's rulings on June 5, 2017 for October 12. Covenants do not entail recovery of attorney's fees.
- (4) 867-G Tramway Lane Court – The homeowner has been served with the Court documents. The homeowner has until October 16, 2017 to answer the complaint and until October 30, 2017 to answer the requests for admission.
- (5) The CSC has completed the list of recommended covenant amendments that was

- requested at last month's Board Meeting.
- (6) October GRIT Articles:
    - a. What is a Single Family?
    - b. Drones
  - (7) Committee Membership: 10 members.
- c. Community Service & Membership (CS&M) (Executive Committee): No Meeting.
  - d. Communications & Publications (C&P) (Executive Committee): No Meeting.
  - e. Parks & Safety (P&S) (Bill Wiley): No Meeting.
    - (1) We have gained one new member.
  - f. Nominating Committee (NC) (Emily Rudin):
    - (1) The formation of the 2018 slate of Officers is in progress. We are seeking volunteers from Board members. Please notify Emily Rudin no later than October 25 via email if you plan to stay on the Board.
    - (2) Prospective Board candidates Cheryl Iverson, Phil Krehbiel, Judy Durzo, Martin Kirk, and George Chen have submitted their Statements of Interest and have been interviewed by the Nominating Committee. A motion was made to move into executive session.

Motion: To move into executive session.

Approved

2017-11-10-4 NC

Executive session started at 8:17 pm  
 Executive session ended at 8:25 pm

A ballot vote was conducted for each Board candidate. The ballots were handed out to each Board member present, then collected and counted by the Secretary. The vote was unanimous to accept all candidates for membership on the Board effective October 12, 2017.

- (3) We have been reaching out to all interested SHHA members. We have had numerous interviews and interviews are still being scheduled.
  - (4) October GRIT Article:
    - a. Wanted: New Chair for Communications and Publications Committee
6. UNFINISHED BUSINESS, Action Items from last Board Meeting:
- a. **BOD:** Inform the Nominating Committee of potential Board members. **ONGOING**
  - b. **P&S:** Bernalillo County Traffic Department to install security signs. Bill Wiley will check on status of installation (when and near what intersections). This has been confirmed and all signs have been installed. **CLOSED**
  - c. **P&S:** Bill Wiley will look into safety upgrades for the office. **ONGOING**
  - d. **EC:** Bob Bower has looked into security upgrades for the office. **ONGOING**
  - e. **CSC:** Dick Wavrik will ask CSC to recommend a list of suggested covenant amendments. The list was distributed to the Board. **CLOSED**
  - f. **FC:** The Committee Chairs have been asked to submit their 2018 committee budget requests by September 29<sup>th</sup>, 2017. This has been completed. **CLOSED**
  - g. **Board and Committee Chairs:** Review the SHHA Rules and Regulations for the

Association and the Policies and Guidelines for Board and Committee Members.  
Revisions are due to the office by November 5. **ONGOING**

7. NEW BUSINESS: ACTION ITEMS RESULTING FROM THIS MEETING:

a. None

8. ANNOUNCEMENTS: None

9. NEXT MEETING: November 8, 2017

10. ADJOURNMENT: 8:30 pm

\_\_\_\_\_  
Joe Pappe, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bob Bower, Secretary

\_\_\_\_\_  
Date

*Signatures on file in the SHHA Office*